

## GENERAL SERVICEONTARIO CONTACT INFORMATION

Online:  
ServiceOntario.ca/newborn

Mailing Address:  
ServiceOntario  
189 Red River Road  
PO Box 4600  
Thunder Bay ON P7B 6L8

By phone:  
1-800-267-8097 (toll-free)  
1-800-268-7095 (TTY toll-free)  
Core hours: 8:30 a.m. to 5:00 p.m. EST

For comments and suggestions,  
contact the Customer Experience Office:  
ServiceOntario  
Customer Experience Office  
777 Bay Street  
PO Box 105  
Toronto ON M5G 2C8  
CEO@ServiceOntario.ca

**ServiceOntario.ca**  
Click. Done.

simple  
to use



### FREQUENTLY ASKED QUESTIONS CONTINUED

- Is there a fee to get a birth certificate?

Yes, there is a fee for the birth certificate. The fee you have to pay is printed on the Request for Birth Certificate form.

- When do I need to register the birth of my child?

Parents are encouraged to register the birth of their child within 30 days.

After this time, you may still register your child's birth within one year (365 days), but waiting longer than 30 days may delay your child's registration for Indian Status and access to related benefits.

If more than one year has passed and the birth has not been registered, a Delayed Registration of Birth form with supporting documents and a fee of \$50 will be required.

- Can I register the birth of my child without the father/other parent's signature on the Statement of Live Birth?

Yes. Your child's birth can be registered with either one or two parents named on the Statement of Live Birth form. If you want the father/other parent's information to appear on the form, the father/other parent's signature is required. If the father/other parent can't sign the form due to illness or death, you must also provide a declaration to that effect with the Statement of Live Birth form.

- Does birth registration with ServiceOntario include registration for Indian Status?

No. They are separate registrations. You must follow these three steps:

1. Register the birth of your child with ServiceOntario.
2. Get a long form birth certificate for your child from ServiceOntario.
3. Apply for Indian Status for your child with INAC. The Membership Clerk at your Band Office can help you with this application.

ServiceOntario

making it easier

## NEWBORN REGISTRATION



Now that you have a new baby, don't forget to register the birth.



Here's why it's important to do it before your child's first birthday:

- To get a Birth Certificate so you can apply for your child's Indian Status and get access to Non-Insured Health Benefits
- To apply for Child Tax Benefits
- To avoid paying Delayed Registration of Birth fees

quick and  
easy



## CONGRATULATIONS ON THE BIRTH OF YOUR BABY!

It is quick and easy to register the birth of your newborn and it is an important step to do before your child's first birthday.

Registering the birth of your child means you can apply for a birth certificate which is needed to apply for many government programs and benefits. These include your child's Indian Status and Social Insurance Number.

You can register your newborn and apply for a birth certificate at the same time in three easy steps.



### HERE'S HOW TO BEGIN...

#### STEP 1: Register your newborn's birth

Register the birth of your newborn by filling out the Statement of Live Birth form.

There is no fee to register your newborn before your child's first birthday.

After your child turns one, there is a \$50 Delayed Registration of Birth fee.

#### STEP 2: Apply for a birth certificate

You can apply for a birth certificate at the same time as you are registering your baby's birth by filling out the Request for Birth Certificate form.

There is a fee for the birth certificate. The fee you have to pay is printed on the Request for Birth Certificate form.

#### STEP 3: Mail in your completed forms

After you fill out both forms, mail them and the fee for the birth certificate in one envelope to ServiceOntario.

ServiceOntario.ca/newborn

convenient

### APPLYING FOR INDIAN STATUS

Once you have your child's long form birth certificate, you can apply for Indian Status for your child by completing the form available at your Band Office.

The Membership Clerk at your Band Office can help you with this application.

### IT'S FASTER ONLINE!

Steps 1 and 2 can also be done online. Go to [ServiceOntario.ca/newborn](http://ServiceOntario.ca/newborn) and use the Newborn Registration Service to register your newborn and apply for a birth certificate all in one easy step.

You can also apply for a Social Insurance Number (SIN) for your newborn at the same time. There is no fee for your child's SIN when you apply using the online bundled service.



### FREQUENTLY ASKED QUESTIONS



- Why do I need to register the birth of my child?

You must first register your child's birth before you can apply for their birth certificate. Information from the birth registration is used to create your child's permanent identity record and the birth certificate.

- Why does my child need a birth certificate?

A birth certificate is a legal identification document from the Ontario government. Your child needs a birth certificate to obtain access to many government programs and benefits, including applying for Indian Status and benefits like treaty annuity payments and Non-Insured Health Benefits.

- Is there a fee to register a birth?

There is no fee if you register your child's birth before she/he turns one year old. After a child turns one, there is a \$50 Delayed Registration of Birth fee.

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